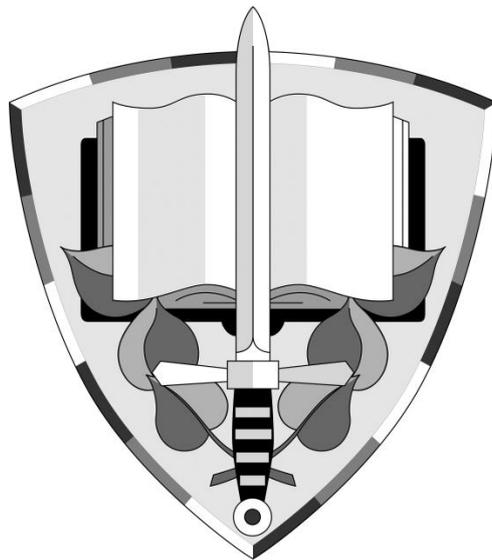


The University of Defence in Brno

Kounicova 65, Brno, PSČ 662 10, data box hkraife

REGISTERED INTERNAL REGULATIONS



STATUS OF THE UNIVERSITY OF DEFENCE IN BRNO

Brno 2017

Table of Contents

PART ONE INTRODUCTORY PROVISIONS	5
Article 1 Fundamental Provisions.....	5
Article 2 University Missions and Scope of Activities.....	5
PART TWO THE UNIVERSITY STRUCTURE AND BODIES, ACADEMIC ENVIRONMENT	6
Article 3 University Organizational Structure	6
Article 4 University Self-Administration.....	6
Article 5 Status of Members of Academic Community.....	6
Article 6 University of Defence Academic Senate	7
Article 7 University Scientific Council.....	8
Article 8 Internal Evaluation Board.....	8
Article 9 Rector.....	9
Article 10 Vice-Rectors	10
Article 11 Bursar.....	10
Article 12 Deputy Rector	10
Article 13 Rector’s Advisory Bodies.....	11
Article 14 Rectorate	11
Article 15 School Regiment.....	11
Article 16 Management of Faculties and Other Components.....	11
Article 17 Bodies of Faculties and Other Components.....	12
Article 18 Scientific Information Office.....	12
PART THREE CURRICULA, UNIVERSITY EDUCATION AND STUDENTS	12
Article 19 Curriculum.....	12
Article 20 Admission to Studies	13
Article 21 Study	13
Article 22 Study Terms and Conditions for Foreigners.....	13
Article 23 Exchange of Students.....	14
Article 24 Scholarship	14
Article 25 Disciplinary Rules for Student Misconduct.....	14
Article 26 Tuition Fees	14
Article 27 Delivery of Written Documents and Rulings to Students via the University Electronic Information System	15
Article 28 Lifelong Education and Internationally Recognized Courses.....	15
PART FOUR ACADEMIC PERSONNEL AND OTHER EMPLOYEES.....	15
Article 29 Academic Personnel and their Service and Employment Relationships	15

Article 30 Selection Procedure	15
Article 31 Special Provisions Relating to Other Employees	15
Article 32 Habilitation and Professor Degree Appointment Procedure.....	16
Article 33 Visiting Professors.....	16
Article 34 Emeritus Professors	16
PART FIVE FINANCING AND PROPERTY MANAGEMENT REGULATIONS.....	16
Article 35 Financing	16
Article 36 Property Management.....	17
PART SIX ACADEMIC INSIGNIA AND GOWNS, ACADEMIC CEREMONIES, MILITARY SYMBOLS, HONOURS	17
Article 37 Academic Insignia and Gowns, Academic Ceremonies	17
Article 38 Military Symbols	17
Article 39 Honors.....	18
PART SEVEN COMMON PROVISIONS	18
Article 40 University Emblem	18
Article 41 University Motto.....	18
Article 42 University Public Website, Information board	18
Article 43 University Internal Regulations, Rector’s Proceedings	18
PART EIGHT ANNULMENT, TEMPORARY AND FINAL PROVISIONS	19
Article 44 Annulment Provisions.....	19
Article 45 Temporary Provisions.....	19
Article 46 Final Provisions	19
Annex No. 1 LIST OF FACULTIES AND OTHER PARTS OF THE UNIVERSITY... 20	
Article 1 Faculties.....	20
Article 2 University institutes	20
Article 3 Other centres	20
Article 4 Other workplaces	20
Annex No. 2 GENERAL CONDITIONS FOR ADMISSION TO STUDIES AND METHOD OF SUBMISSION OF APPLICATIONS.....	21
Part I. Basic provisions	21
Article 1 Introductory provisions	21
Part II. Conditions for admission to studies.....	21
Article 2 Common Provisions	21
Article 3 Basic conditions for admission to studies.....	22
Article 4 Other conditions for admission to studies	22
Part III. Admission procedure.....	23

Article 5 Applications for studies.....	23
Article 6 Verification of the conditions of documentary evidence.....	23
Article 7 Entrance examination	23
Part IV. Additional and common provisions	25
Article 8 Special provisions on the supplementary admission procedure	25
Article 9 Disclosure of the conditions of the admission procedure.....	25
Annex No. 3 RULES FOR CHARGING FEES, THEIR DUE DATE AND THE FORM OF PAYMENT	26
Article 1 Introductory provision	26
Article 2 Tributary	26
Article 3 The imposition and collection of the fee, its due date, and the consequences of its non-payment	26
Article 4 Paying fees.....	26
Article 5 Refund of the fee.....	27
Article 6 Exemption from the fee	27
Article 7 Time limits and time counting	27
Annex No. 4 ACADEMIC INSIGNIA, RULES FOR THE USE OF ACADEMIC INSIGNIA AND ACADEMIC GOWNS, ACADEMIC CEREMONIES OF THE UNIVERSITY AND FACULTIES	28
Article 1 Description of academic insignia.....	28
Article 2 Rules for the use of academic insignia and gowns	28
Article 3 Description of academic ceremonies	29
Annex No. 5 MILITARY SYMBOLS	33
Annex No. 6 EMBLEM.....	34
Article 1 General Provisions.....	34
Article 2 Illustration of the University emblem.....	34

PART ONE INTRODUCTORY PROVISIONS

Article 1 Fundamental Provisions

- (1) The University of Defence in Brno (hereinafter referred to as “the University”) is a military academic educational facility governed by the state.
- (2) Its complete official title is Univerzita obrany v Brně, in English: University of Defence in Brno, in French: Université de la Défense de Brno, in German: Verteidigungsuniversität in Brno, in Russian: Университет обороны в Брно and in Spanish: Universidad de Defensa en Brno.
- (3) The headquarters is in Brno, Kounicova 156/65.
- (4) The University was established on September 1st 2004 upon Act 214/2004 Coll., “On Establishment of the University of Defence”.
- (5) The legal predecessors of the University are the Military University of the Ground Forces in Vyškov, the Military Academy in Brno, and the Military Medical Academy of Jan Evangelista Purkyně in Hradec Králové.
- (6) The University of Defence is part of an organizational state section of the Ministry of Defence¹.

Article 2 University Missions and Scope of Activities

- (1) The primary mission of the University is to spread scholarship, protect knowledge, cultivate independent thinking and research in the areas that are important for the defence of the Czech Republic, and fulfil its international commitments.
- (2) The University specializes in preparing (i.e. educating, forming and training) military professionals and other specialists acting in the sphere of the national defence and security, primarily for the needs of the Czech Republic Armed Forces and in compliance with the demands of the Ministry of Defence.
- (3) The University is a self-governing institution conducting independently educational, research, developmental, and innovative, or other creative activities (hereinafter referred to as “creative activities”)² the condition sine qua non of which is academic freedom and academic rights³. The educational activities running at the University are based on results of science, including the results of its own scientific research.
- (4) The University runs all types of accredited study programmes, along with lifelong learning programmes⁴.
- (5) The University provides librarian, informative and other services associated with educational and creative activities.

¹ § 2 par. 1, 12) Act 2/1969 Coll., On Establishment of Ministries and other Central Public Administration Bodies of the Czech Republic, as subsequently amended.

² § 2 par. 4, University Act.

³ § 4, University Act.

⁴ § 2 par. 1, University Act.

- (6) The University is engaged in publishing activities related primarily to the creative and pedagogical endeavours of its academic personnel.
- (7) The University cooperates with the national and international universities, scientific and research institutes and other legal entities, and creates conditions for members of the academic community to participate in this cooperation. The forms and methods of the University's cooperation are detailed in the individual agreements.

PART TWO

THE UNIVERSITY STRUCTURE AND BODIES, ACADEMIC ENVIRONMENT

Article 3

University Organizational Structure

- (1) The University is divided into faculties and other components⁵ and workplaces.
- (2) The faculties form the fundamental parts of the University.
- (3) Other components incorporated into the University may be university institutes, centres for educational and creative activities or for providing information services, ad hoc workplaces for cultural and sports activities designed primarily for academic personnel.
- (4) Other workplaces are the Rectorate and School Regiment.
- (5) The list of faculties, components and other places of work is detailed in Annex 1 to this Status.

Article 4

University Self-Administration

The University self-administration is executed by the members of academic community⁶, either directly, or through self-governing academic bodies⁷.

Article 5

Status of Members of Academic Community

- (1) The members of the academic community are entitled to:
 - a) nominate candidates and elect, as well as to be elected as, members of academic senates,
 - b) nominate a candidate for the position of the rector or a dean,
 - c) take part in sessions of academic senates and scientific councils, unless these sessions are announced secretly,
 - d) be acquainted with the minutes of the sessions held by academic senates and scientific councils, including the content of resolutions,
 - e) be granted permission to speak at sessions held by academic personnel,

⁵ § 22, University Act.

⁶ § 3, University Act.

⁷ § 7 par. 1, University Act.

- f) appeal to the self-governing academic bodies with specific suggestions, comments and complaints, and these bodies are bound to consider them so as to be, without undue delay, duly settled and replied.
- (2) The members of academic community are obliged to abide by internal regulations and other binding documents produced at the University and the faculty, and ultimately those of any other component, to which they belong.
- (3) The members of academic community are to observe and protect the reputation of the University.
- (4) The members of academic community shall conscientiously exercise their duties that they have assumed as independent academic bodies or members of these bodies.
- (5) A member of academic community may simultaneously occupy only one of the following positions: rector, vice-rector, bursar, dean, vice-dean, faculty secretary or director of another institute belonging to the University.
- (6) The University supports activities being conducted by scientific, specialized, professional, student, and trade union organizations associating primarily members of academic community, along with other employees whose effort helps fulfill the University mission.
- (7) The University pays attention to meeting the social conditions of the academic personnel and other employees.
- (8) The University creates conditions for developing fitness and sports at the University.

Article 6

University of Defence Academic Senate

- (1) The University of Defence Academic Senate (hereinafter referred to as “the UoD Academic Senate”) and its members are accountable to the academic community. While exercising their duties, the members of the UoD Academic Senate are not bound to follow orders or resolutions issued by the faculty self-governing academic bodies in which they have been elected. They are obliged to their conscience only, yet they must consider and protect the interests of the University as a whole.
- (2) UoD Academic Senate membership is an honorary office, is unsubstitutable and unacceptable with the position of rector, vice-rector, bursar, dean, vice-dean, faculty secretary or director of another institute belonging to the University.
- (3) The term of office, number of members of the UoD Academic Senate, method of their election, reasons and date of membership termination are stipulated by the UoD Academic Senate Electoral Regulations, which is an internal binding document⁸.
- (4) The method of electing the chairperson and official bodies of the UoD Academic Senate, their appointment and details on conducting senate sessions are specified in the UoD Academic Senate Rules of Procedure, which is an internal binding document⁹.

⁸ § 17 par. 1b), University Act.

⁹ § 17 par. 1c), University Act.

Article 7

University Scientific Council

- (1) The University Scientific Council (hereinafter referred to as “scientific council”) is chaired by the Rector¹⁰.
- (2) The number of members of the scientific council¹¹ is specified by the Rector.
- (3) The term of office stipulated for the scientific council is identical to the term of the Rector who appointed this council¹².
- (4) The scientific council membership is an honorary office, is unsubstitutable and implies the duty to participate in individual sessions.
- (5) The chairperson appoints the deputy chairperson to be selected from members of the scientific council who shall substitute the chairperson when absent.
- (6) The membership in the scientific council is terminated upon:
 - a) expiration of the regular term of office,
 - b) act of resignation,
 - c) act of withdrawal,
 - d) death, or if declared dead,
 - e) partial or complete loss of legal capacity.
- (7) The act of resignation and withdrawal must be done in writing. The resignation notification shall be delivered to the rector, whereas withdrawal is addressed to a member of the scientific council. The membership in the scientific council is terminated on the date immediately following the act of resignation or withdrawal, unless a later date is stated in the notification of resignation or withdrawal.
- (8) The rector is entitled to appoint and withdraw permanent guests of the scientific council. A permanent guest may take part in sessions of the scientific council, yet his vote is merely advisory. The provisions as stated in par. 6 and 7 apply to terminating the permanent guest position.
- (9) The bodies of the scientific council, their appointment and details on sessions of the scientific council are specified in the UoD Scientific Council Rules of Procedure, which is an internal binding document¹³.

Article 8

Internal Evaluation Board

- (1) The Internal Evaluation Board, chaired by the rector, is established in compliance with an applicable legal act¹⁴.
- (2) The number of the Internal Evaluation Board members¹⁵ is specified by the Rector.

¹⁰ § 11, University Act.

¹¹ § 11, University Act.

¹² § 11 par. 1, University Act.

¹³ § 17 par. 1e), University Act.

¹⁴ § 12a, University Act.

¹⁵ § 11, University Act.

- (3) The term of office stipulated for the appointed members of the Internal Evaluation Board is identical to the term of the Rector who appointed this board.
- (4) The membership in the Internal Evaluation Board is an honorary office, is unsubstitutable and implies the duty to participate in individual sessions.
- (5) If absent, the chairperson of the Internal Evaluation Board is deputized by the deputy chairperson.
- (6) The Internal Evaluation Board membership is terminated upon:
 - a) expiration of the regular term of office,
 - b) act of resignation,
 - c) act of withdrawal,
 - d) death, or if declared dead,
 - e) partial or complete loss of legal capacity.
- (7) The act of resignation and withdrawal must be done in writing. The resignation notification shall be delivered to the rector, whereas withdrawal is addressed to a member of the Internal Evaluation Board. Membership in the Internal Evaluation Board is terminated on the date immediately following the act of resignation or withdrawal, unless a later date is stated in the notification of resignation or withdrawal.
- (8) The rector is entitled to appoint and withdraw permanent guests of the Internal Evaluation Board. A permanent guest may take part in sessions of the Internal Evaluation Board, yet his vote is just advisory. The provisions as stated in par. 6 and 7 apply for terminating the permanent guest position.
- (9) The bodies of the Internal Evaluation Board, their appointment and details on sessions of the Internal Evaluation Board are specified in the UoD Internal Evaluation Board Rules of Procedure, which is an internal binding document¹⁶.
- (10) The details on quality assurance and internal evaluation process are specified in the UoD Quality Assurance System and Internal Evaluation Regulations, which is an internal binding document¹⁷.

Article 9

Rector

- (1) The Rector¹⁸ is a representative of the University in terms of representation of universities¹⁹.
- (2) The term of office of the Rector starts on the date when appointed to this position.
- (3) Any member of the academic community who is a professional soldier²⁰, has achieved the academic degree Professor or Associated Professor, and whose competence, experience and moral qualities guarantee the required standard for executing their duties may become a nominee for the Rector position.

¹⁶ § 17 par.1 k) University Act.

¹⁷ § 17 par. 1 j), University Act.

¹⁸ § 10, University Act.

¹⁹ § 92 par. 1, University Act.

²⁰ Act 221/1999 Coll., On Professional Soldiers, as subsequently amended.

- (4) Any member of the academic community may propose a nominee for the Rector position.
- (5) If summoned by the UoD Academic Senate or its chairperson, the Rector shall appear at a session held by the UoD Academic Senate to answer questions pertaining to the Rector's office asked by the UoD Academic Senate or a member thereof.
- (6) The details on proposing a nominee for the Rector position, voting on a candidate for this position, and Rector withdrawal procedures are specified in the Electoral Regulations, which is part of the UoD Academic Senate Rules of Procedure²¹.

Article 10 Vice-Rectors

- (1) The Rector shall delineate spheres of competence for individual vice-rectors²².
- (2) A vice-rector is entitled to summon meetings of vice-deans, eventually other representatives of faculties or components within their sphere of competence.
- (3) During the Rector's absence a vice-rector may be delegated the authority to act on his behalf, yet within a limited scope.

Article 11 Bursar

- (1) The UoD Bursar²³ is directly subordinated to the Rector.
- (2) Within the framework of his duties, the UoD Bursar cooperates with vice-rectors. The UoD Bursar is authorized to assign tasks to secretaries of individual faculties and other UoD installations in the matters related to economy and internal administration, which are within his scope of directing responsibilities, and to check their fulfilment, except for assigning tasks as stipulated in § 24 par. 1, University Act.

Article 12 Deputy Rector

- (1) The Deputy Rector is directly subordinated to the Rector.
- (2) The Deputy Rector is responsible for coordinating activities related to military aspects of the university life within the meaning of a military installation, exercises authorities and bears responsibilities of a deputy commander.
- (3) The Deputy Rector is simultaneously the Commander of Brno Garrison.
- (4) During the Rector's absence the Deputy Rector may be delegated the authority to act on his behalf, yet within a limited scope.
- (5) Within the military chain of command, the Deputy Rector has commanding superiority over the School Regiment.

²¹ § 17 par. 1b), University Act.

²² § 10 par. 4, University Act.

²³ § 16, University Act.

Article 13
Rector's Advisory Bodies

- (1) The Rector's advisory bodies are collective entities, operating within a long-term perspective, established by the Rector to support his decision making.
- (2) The title, details on composition and procedural rules for individual advisory bodies shall be specified by the Rector in the Rectorate Rules of Organization.

Article 14
Rectorate

- (1) The Rectorate mission is to run and support the daily life of the university, which entails organizational, coordinating, consulting, advisory, accounting and inspectional activities in the field of education, creativity, economy, personnel management, information flow, legal aspects, external relations, and internal and military administration.
- (2) The Rectorate is responsible for rendering material and administrative support of activities being conducted by the rector, vice-rectors, bursar, deputy rector, the UoD Academic Senate, Scientific Council, and Internal Evaluation Board.
- (3) In terms of material and administrative support, the Rectorate administers grant financing at the University.
- (4) With regard to activities done by the University as detailed in Article 2 herein, including those stipulated in § 24, University Act, and other cases as specified by legal rules and regulations, or internal regulations of the University, the Rectorate keeps the central records. The faculties and other university components are bound to provide the rectorate all needed data within the scope as necessary.

Article 15
School Regiment

The School Regiment contributes to fulfilling the University mission in shaping the military profile of students who are professional soldiers.

Article 16
Management of Faculties and Other Components

- (1) Deans²⁴ are accountable to the Rector for their activities; however, this clause has no effect on their sphere of competence as stipulated in § 24, University Act. Directors of university institutes²⁵ are subordinated to the Rector, or a vice-rector as appointed by the Rector. Directors of other components²⁶ are subordinated to a vice-rector as appointed by the Rector.
- (2) Within their scope of competence, deans and directors of other components are accountable to the Rector for economical, effective and reasonable use of finances and management of property.
- (3) Should the Rector assume that a measure, decision or any other step taken by a body of a faculty or other university component, the revision of which is not regulated

²⁴ § 28, University Act.

²⁵ § 22 par. 1b), University Act.

²⁶ § 22 par. 1c), University Act.

otherwise, is contrary to legal rules or the University internal regulations, the faculty or other component shall notify the body that a conflict has arisen. The faculty body, if still holds that measure, decision, or any other step, is entitled to ask the Rector for hearing. Failure to do so without undue delay or to come to an agreement, even if the matter has been discussed and no corrections have still been made, shall result in pertinent corrective actions taken by the Rector, yet within his sphere of authorities. The similar procedure is applied if a body of a faculty or other university component remains, contrary to the provisions stipulated in the internal regulations, inactive.

Article 17 **Bodies of Faculties and Other Components**

- (1) The bodies of individual faculties²⁷ are entitled, unless the University Act or other internal regulations state otherwise, make decisions or act on behalf of the University in the matters that are related to their faculty²⁸, i.e.:
 - a) development and implementation of curricula²⁹, and
 - b) making decisions on the rights and duties of students enrolled in the faculty.
- (2) The bodies of individual faculties and directors of other components have the right to turn to the self-governing academic bodies of the University and the Bursar with their suggestions, comments or complaints. The University bodies are bound to consider them so as to be, without undue delay, duly settled and replied.
- (3) The self-governing academic bodies of the University and the Bursar have the right to turn to the bodies of individual faculties and directors of other components with their suggestions and comments. The bodies of individual faculties and directors of other components are bound to consider them so as to be, without undue delay, duly settled and replied.

Article 18 **Scientific Information Office**

Procedures for libraries, study halls and other entities providing information services are governed by the operating instructions the content of which shall respect the specific needs of the academic community.

PART THREE **CURRICULA, UNIVERSITY EDUCATION AND STUDENTS**

Article 19 **Curriculum**

- (1) A curriculum shall belong to a field of study or education.
- (2) While preparing curricula and putting them into practice, attention shall be paid to use of sources and the associated optimum level in the integration of educational activities.

²⁷ § 25 par. 1 and 2, University Act.

²⁸ § 24 par. 2 and 3, University Act.

²⁹ § 24 par. 2a), University Act.

- (3) A curriculum may be carried into effect:
 - a) by the university,
 - b) separately, by one faculty,
 - c) separately, by more faculties,
 - d) in a joint effort, by more faculties,
 - e) as described in a), b), c) or d) with contribution from a university institute.
- (4) The curricula brought into effect in line with d) herein must specify in which faculty each student is enrolled; the internal regulations of this faculty are binding to them.
- (5) A curriculum may also be carried into effect in cooperation with another legal entity³⁰; the dean shall submit a draft of the pertinent agreement to the rector.
- (6) General regulations for creating, approving and amending curricula, details on submitting and discussing individual drafts in relation with accreditation procedures for a curriculum, field(s) of education, and rules for appointing, negotiating and withdrawing curricula guarantors are stipulated by the Accreditation Regulations for Curricula Accreditation and Institutional Accreditation of the University of Defence in Brno, which is an internal binding document³¹.

Article 20 Admission to Studies

- (1) Admission to the accredited curricula is preceded by an admission procedure.
- (2) General admission terms and conditions and instructions for submitting applications are detailed in Annex 2.

Article 21 Study

Study details, including maximum permissible time-length³², and method of publicizing defended theses and those which have been handed in for defence³³ are specified in the UoD Examination Regulations, which is an internal binding document³⁴.

Article 22 Study Terms and Conditions for Foreigners

- (1) Foreigners participate in the university curricula:
 - a) as students, in compliance with University Act,
 - b) upon declared international agreements to which the Czech Republic is bound³⁵,

³⁰ e. g. § 47a par. 2, § 93 and § 95 par. 4, University Act.

³¹ § 17 par. 1 k), University Act.

³² § 54 par. 3, University Act.

³³ § 47b par. 1 and 2 University Act.

³⁴ § 17 par. 1 g), University Act.

³⁵ § 106 par. 1, University Act.

- c) upon cooperation agreements concluded in line with § 6 par. 1 j), University Act, primarily within the framework of international programs, the European Union Academic Mobility programs, and agreements closed with other universities,
 - d) upon an agreement on lifelong education.
- (2) Should the dean of the admitting faculty have doubts about the candidate's capacity, in line with par. 1 a) above, to complete the curricula in the Czech language, he may issue an order to include into the enrolment examination a test of the Czech language; except for the cases when an international agreement to which the Czech Republic is obliged states otherwise.
- (3) Part of the admission procedure is the verification whether each foreigner has the residence permit for the territory of the Czech Republic and meets other criteria in compliance with the legal rules and regulations pertaining to foreigners on the territory of the Czech Republic.
- (4) The terms and conditions for admission to studies in line with par. 1 b) and c) above, and for the study itself are subject to the pertinent agreement.

Article 23 Exchange of Students

- (1) The principles and regulations for exchanging students are based on cooperation agreements concluded in compliance with § 6 par. 1 j), University Act.
- (2) More detailed terms and conditions for selecting students to participate in exchange programs are specified by the Rector in his directive.

Article 24 Scholarship

The procedures for granting scholarship are detailed in the Scholarship Regulations for Students of the University of Defence in Brno, which is an internal binding document³⁶.

Article 25 Disciplinary Rules for Student Misconduct

Information on misconduct by students participating in a university curriculum and specific sanctions are detailed in the Disciplinary Code for Students of the University of Defence in Brno, which is an internal binding document³⁷.

Article 26 Tuition Fees

- (1) The amounts of tuition fees associated with studying at the University are stipulated by the Ministry of Defence³⁸.
- (2) The amounts are published on the University official web pages³⁹.

³⁶ § 17 par. 1h), University Act.

³⁷ § 17 par. 1i), University Act.

³⁸ § 95 par. 8d), University Act.

³⁹ § 58 par. 5, University Act.

- (3) The rules and regulations for calculating fees, payment deadlines and forms are detailed herein in Annex 3.

Article 27

Delivery of Written Documents and Rulings to Students via the University Electronic Information System

The rulings, eventually other written documents, if in compliance with University Act, are delivered via the University Electronic Information System⁴⁰.

Article 28

Lifelong Education and Internationally Recognized Courses

- (1) The relations in the framework of lifelong education and education provided in internationally recognized courses are based on agreements⁴¹.
- (2) The regulations for drawing up, approving and amending curricula for lifelong education and internationally recognized courses, procedures for selecting candidates, and details on tuition fees are stipulated by the Regulations for Lifelong Education at the University of Defence in Brno, which is an internal binding document⁴².

PART FOUR

ACADEMIC PERSONNEL AND OTHER EMPLOYEES

Article 29

Academic Personnel and their Service and Employment Relationships

On no account may academic freedom and academic rights be infringed by orders given within the framework of service or employment relationships to academic personnel.

Article 30

Selection Procedure

- (1) The selection procedure regulations for individual positions earmarked for academic personnel are stipulated by the Selection Procedure Regulations for Positions Earmarked for Academic Personnel of the University of Defence in Brno, which is an internal binding document⁴³.
- (2) The selection procedure may be applied even to other employees, especially science and research specialists.

Article 31

Special Provisions Relating to Other Employees

The provisions as stated herein in Article 5, par. 2 and 3 apply similarly to other employees of the University.

⁴⁰ § 69a par. 1 and 3 University Act.

⁴¹ Act. 89/2012 Coll., Civil Code.

⁴² § 17 par. 1k), University Act.

⁴³ § 17 par. 1f), University Act.

Article 32
Habilitation and Professor Degree Appointment Procedure

- (1) At their upcoming session, the rector will inform the University Scientific Council and Academic Senate about the branches that have been accredited for the habilitation and professor degree appointment procedures.
- (2) Specific information on submitting applications pertaining to accreditation of branches for the habilitation and professor degree appointment procedures are detailed in the Regulations for the Habilitation and Professor Degree Appointment Procedures of the University of Defence in Brno, which is an internal binding document⁴⁴.

Article 33
Visiting Professors

- (1) A holder of the professor or associate professor degree, or an important representative from practice, may be admitted to the position of visiting professor.
- (2) A visiting professor is admitted for a definite period, maximum one year, to be engaged in a specifically defined activity, the content of which corresponds to a professor degree position.
- (3) A visiting professor does not need to go through a selection procedure, but is approved by the Scientific Council of the body for which they will be doing the specified activities. The visiting professor then becomes a member of its academic community, yet unentitled to be elected a member of the academic senates.

Article 34
Emeritus Professors

- (1) A position of the emeritus professor⁴⁵ may be occupied upon the approved proposal discussed at a Scientific Council session. Appointment to this position is not preceded by any selection procedure.
- (2) The emeritus professor becomes a member of the academic community, for which they are doing the specified activities, yet unentitled to be elected a member of the academic senates.

PART FIVE
FINANCING AND PROPERTY MANAGEMENT REGULATIONS

Article 35
Financing

- (1) The University is part of the Ministry of Defence organizational structure, and thus subject to fiscal resources allocated from the national budget, primarily Ministry of Defence Chapter.
- (2) The University administers the allocated finances in compliance with legal rules and regulations⁴⁶.

⁴⁴ § 17 par. 1k), University Act.

⁴⁵ § 70 par. 2, University Act.

Article 36
Property Management

- (1) Methods, terms and conditions for management of public property, the administration of which falls into the University responsibility, are stipulated by pertinent legal rules and regulations.⁴⁷
- (2) All personnel in managerial positions are responsible for an economical, effective and reasonable use of allocated finances and property in compliance with pertinent legal rules and regulations.

PART SIX
ACADEMIC INSIGNIA AND GOWNS, ACADEMIC CEREMONIES, MILITARY
SYMBOLS, HONOURS

Article 37
Academic Insignia and Gowns, Academic Ceremonies

- (1) The expression of the University traditions is academic insignia⁴⁸ and gowns representing the University and individual faculties.
- (2) The academic insignia of the University consists of the Rector's chain, vice-rectors' chains, bursar's chain and the sword.
- (3) The academic insignia and gowns are used primarily at academic ceremonies and festive occasions held at the University of Defence, other universities, or institutes.
- (4) At academic ceremonies the University gowns are worn by the Rector, the University Academic Senate chairperson, vice-rectors (hereinafter referred to as „the University academic dignitaries“) and the bursar.
- (5) The term academic ceremonies denotes especially inauguration of the Rector and a dean, matriculation, graduation, honoris causa ceremony, festive session of the University Scientific Council, ceremonial meeting of the Academic Community, opening and closing ceremonies for the selected forms of lifelong education.
- (6) The University academic insignia and gowns, together with their documentation are administered by the Rectorate.
- (7) The description of the University academic insignia, rules and regulations for their use and wearing the University gowns and specific details on academic ceremonies are included herein in Annex 4.

Article 38
Military Symbols

- (1) The expression of the University military traditions is the University military symbols.
- (2) The University military symbol is the combat flag.

⁴⁶ E.g.. Act 218/2000 Coll., On Budgetary Rules and Amendments of Related Acts (Budgetary Rules), as subsequently amended.

⁴⁷ E.g. Act 219/2000 Coll., On the Czech republic Property and its Position in Legal Relations, as subsequently amended

⁴⁸ § 4e), University Act.

- (3) The military symbols are described in detail herein in Annex 5. The terms and conditions for their use are specified by the Rector in his internal proceeding.

Article 39

Honours

- (1) The term honours denotes granting the Rector's Honorary Plaque, the University Medal, Rector's Science Award, Honoris Causa degree, and Emeritus Professor appointment.
- (2) The procedure for granting honours is detailed by the Regulations for Conferring Honours, which is an internal binding document⁴⁹.

PART SEVEN COMMON PROVISIONS

Article 40

University Emblem

The illustration of the University emblem is included herein in Annex 6. The description and regulations for individual methods of its use are specified by the Rector in his internal proceeding.

Article 41

University Motto

- (1) The university motto reflects the idea that shall inspire the members of the academic community of the University.
- (2) The University motto in Latin: DOCENDO DISCIMUS.
- (3) The University motto in Czech translation: UČÍCE JINÉ, UČÍME SEBE (THROUGH TEACHING WE LEARN).

Article 42

University Public Website, Information board

- (1) The University public website is the following domain: www.unob.cz.
- (2) The University information board is placed on the University premises, address: Kounicova 156/65, Brno.

Article 43

University Internal Regulations, Rector's Proceedings

- (1) The procedures for approving, amending and cancelling internal regulations are stipulated by the University Act.
- (2) The University Academic Senate may either approve or reject a draft of internal regulations. Approval with amendments by members of the University Academic Senate is impermissible. The University Academic Senate is to notify the Rector of the reasons why a draft has been rejected.

⁴⁹ § 17 par. 1k), University Act.

- (3) To implement legal rules and regulations the Rector issues proceedings. Through proceedings the Rector also issues internal regulations of the employer.⁵⁰

PART EIGHT ANNULMENT, TEMPORARY AND FINAL PROVISIONS

Article 44 Annulment Provisions

The Status of the University of Defence issued on September 1, 2004, as subsequently amended, is annulled.

Article 45 Temporary Provisions

- (1) Until the day when this status comes into force, the hitherto effective status remains in force, unless this provision is contrary to the University Act.
- (2) The University internal norms approved by the Rector, which remain in force until the day when this status becomes effective and have been valid since the first day when it came into force are considered, beginning the date when this status becomes effective, the rector's proceedings, except for the Rector's orders.
- (3) Until the date when the Strategic Intent on the University Educational and Creative Activities is approved, considered as the University strategic intent is the Long-Term Intent on Educational, Scientific, Research, Developmental, Innovative and Other Creative Activities of the University of Defence for the period 2016-2020.

Article 46 Final Provisions

- (1) This status was approved by the University Academic Senate on June 13, 2017.
- (2) This status comes into force and effect on the date when registered by the Ministry of Defence⁵¹.

singed

Prof. MUDr. Jiří KASSA, CSc.
Chairman of the University Senate

signed

BG Prof. Ing. Bohuslav PŘIKRYL, Ph.D.
Rector

⁵⁰ § 305 Act 262/2006 Sb., Labor Code, as subsequently amended.

⁵¹ § 95 par. 8a), University Act.

Annexe No. 1
LIST OF FACULTIES AND OTHER PARTS OF THE UNIVERSITY

Article 1
Faculties

1. University faculties⁵² are:
 - a) Faculty of Military Leadership,
 - b) Faculty of Military Technology,
 - c) Faculty of Military Health Sciences.
2. The organizational structure of the faculty regulates its status.

Article 2
University institutes

1. A university institute⁵³ at the university is The NBC Defence.
2. The organizational structure of the university institute is governed by their organizational regulations, which will be issued as a measure by the rector.

Article 3
Other centres

1. Other centres of the university for educational and creative activities or for information services⁵⁴ at the university are:
 - a) Centre for Security and Military Strategic Studies,
 - b) Language Centre,
 - c) Physical Training and Sports Centre.
2. The organizational structure of other centres is governed by their organizational regulations, which will be issued as a measure by the rector.

Article 4
Other workplaces

1. Other workplaces of the university are:
 - a) rectorate,
 - b) school regiment.
2. The organizational structure of other workplaces is governed by their organizational regulations, which will be issued as a measure by the rector.

⁵² Section 22, Article 1 a) of the Higher Education Act.

⁵³ Section 22, Article 1 b) of the Higher Education Act.

⁵⁴ Section 22, Article 1 c) of the Higher Education Act.

Annex No. 2
GENERAL CONDITIONS FOR ADMISSION TO STUDIES
AND METHOD OF SUBMISSION OF APPLICATIONS

Part I.
Basic provisions

Article 1
Introductory provisions

1. These general conditions for admission to studies govern the admission to university studies.
2. In each academic year, the university or a faculty will describe the details of the admission procedures in the admission regulations⁵⁵ for each degree program; the conditions for admission to studies must not be in violation of the law or internal regulations of the university or faculty and may only modify the details provided by law or by this status.
3. The conditions for admission to studies in degree programs provided by the university are approved by the academic senate of the university⁵⁶; the conditions for admission to studies in degree programs provided by faculties are approved by the academic senate of the relevant faculty⁵⁷.

Part II.
Conditions for admission to studies

Article 2
Common Provisions

1. Applicants to studies in an accredited degree program may be accepted only if they meet:
 - a) the basic conditions for admission to studies, and
 - b) other conditions⁵⁸ for admission to studies if they are defined by the university or a faculty in their conditions for admission to studies.
2. Fulfilment of the conditions for admission is provided to the university or faculty by the applicant. The fulfilment of conditions for admission is verified within the admission procedure.
3. Fulfilment of the conditions for admission is verified by the university or faculty where the degree program is to be provided.
4. The university or faculty where the given degree program is to be provided will specify in the conditions for admission inter alia:
 - a) the end of the period for verifying the conditions for admission to studies,

⁵⁵ Section 49, Article 5 of the Higher Education Act.

⁵⁶ Section 9, Article 1g) of the Higher Education Act.

⁵⁷ Section 27, Article 1 e) of the Higher Education Act.

⁵⁸ Section 49 of the Higher Education Act.

- b) the method of verification of other conditions, if defined,
- c) the form and general description of the test and the criteria for its assessment, if there is a requirement for an entrance examination within the admission procedure,
- d) the requirements for medical fitness to study a relevant degree program, if there is a medical fitness condition for admission to studies, and
- e) the dissertation theses topic, if the application concerns a doctoral study program.

Article 3

Basic conditions for admission to studies

A basic condition for admission to study an accredited study program is the achievement of the education provided by the Higher Education Act⁵⁹.

Article 4

Other conditions for admission to studies

1. The university or faculty may specify additional conditions for admission to studies in a given degree program, namely:
 - a) specific knowledge, skills or talents of the applicant,
 - b) adequate applicant's medical fitness,
 - c) specific results from high school, or higher vocational schools or higher education institution,
 - d) the condition that the applicant is called to service under special legal regulations⁶⁰,
 - e) conditions relating to the relatedness of degree programs or the number of credits obtained during studies in selected types of subjects or, where applicable, the results obtained from these subjects in case of admission to studies in a master's degree program following the bachelor's degree program.
2. The conditions referred to in paragraph 1 (a) are typically verified by the entrance examination; the university or faculty can also specify in the conditions for admission that the entrance examination or its part be cancelled at the request of the applicant; cancelling of the entrance examination or its part is decided by the dean or rector depending on where the study program is provided.
3. The university or faculty can specify the highest number of admitted applicants for a given degree program in the conditions for admission; if a higher number of applicants meet the conditions, a decisive ranking of the best applicants is compiled based on the results of the entrance examination. The number of students admitted to studies in individual degree programs is determined by the rector or the deans with the rector's approval, depending on where the relevant degree program is provided and on the basis of requirements of the Ministry of Defence.

⁵⁹ Section 48 of the Higher Education Act.

⁶⁰ Act. No. 221/1999 Coll., On professional soldiers, as amended

4. The university or faculty, depending on where the degree program is provided, may stipulate that in case of a small number of applicants, the verification of the admission conditions referred to in paragraph 1 (a) by the entrance examination will not be employed and all the applicants will be accepted.
5. The university or faculty can specify in the admission conditions different conditions for admission to studies for applicants who have completed a degree program or its part, or are studying another degree program at a university in the Czech Republic or abroad, or have completed an accredited educational program or its part at a higher vocational school, or are studying an accredited educational program at a higher vocational school in the Czech Republic or abroad⁶¹; in such cases, they shall specify the form and contents of the special entrance examination and the conditions for not using this examination. Different conditions must not disadvantage applicants.

Part III. Admission procedure

Article 5 Applications for studies

1. Applications for studies are submitted electronically by filling in and sending the form in the internet application in the public section of the university website. The contents of the application for studies are determined by the rector.
2. The application is considered delivered at the time of the receipt of the completed form in the internet application in the public section of the university website.
3. The university or faculty, depending on where the relevant degree program is provided, will specify in the conditions for admission, inter alia, the end of the period for submission of applications for studies.

Article 6 Verification of the conditions of documentary evidence

1. The fulfilment of the basic and other conditions for admission to studies is verified on the basis of the valid documents submitted by the applicants in the manner and within the period described in the conditions for admission to studies.
2. The verification of the conditions for admission to studies is recorded and is part of the file on the admission procedure; the contents and specifications of the record are determined by the rector.

Article 7 Entrance examination

1. The entrance examination may have one or more parts and can take place in one or more rounds. The entrance examination, or part of it, may take the form of a written, oral, practical, or combined examination. All parts of the entrance examination may take place at one or more days.

⁶¹ Section 49, Article 3 of the Higher Education Act.

2. The university or faculty will specify in the conditions for admission at least one regular term of the examination and may specify one or more alternate terms.
3. The rector or the dean, depending on where the degree program is provided, authorizes the examination on the alternate term upon the applicant's request submitted in writing before the scheduled date of the regular examination, if the applicant cannot take part in the regular examination particularly because of serious and documentable reasons, particularly health. In exceptional and duly justified cases, the rector or the dean may waive the time period. Regular studies abroad, which are preparing for university studies, are always a reason for an alternate term. Additional alternate terms are not allowed.
4. The rector or the dean, depending on where the degree program is provided, may specify extra entrance examination terms for applicants stated in Article 4 par. 4 or applicants who are graduates of foreign secondary or higher education institutions.
5. The rector or the dean, depending on where the degree program is provided, may determine by his/her measure the rules that the applicants are required to follow during the entrance examination.
6. If the expected number of applicants taking part in the regular entrance examination has not been met, the rector or the dean, depending on where the degree program is provided, may recognize a successfully passed entrance examination from another faculty or higher education institution to the same or similar degree program that has taken place in the last six months.
7. The rector or the dean, depending on where the degree program is provided, may interrupt the entrance examination or part of the entrance examination of an applicant who has broken the rules stipulated in paragraph 5. The results of the interrupted examination will not be assessed; an alternate term is not allowed.
8. The rector or the dean, depending on where the degree program is provided, will interrupt the entrance examination or part of it if circumstances arise that prevent the continuation of the examination or may disrupt the equality of the applicants during the admission procedure. The results of the interrupted examination are not assessed. The rector or the dean will promptly invite all the involved applicants to an alternate term or, if these circumstances occur within an alternate term, for an additional term, which will take place within 7 days of the alternate term.
9. The rector or the dean, depending on where the degree program is provided, may declare the entrance examination or its part invalid if there have been circumstances that have disturbed the equality of the applicants in the admission procedure. This measure is not effective for applicants who have received the admission decision at the latest on the date of the declaration of invalidity of the examination. The rector or the dean will promptly invite all the involved applicants to an alternate term or, if these circumstances occur within an alternate term, for an additional term, which will take place within 7 days of the alternate term.
10. Applicants are invited for the admission examination in writing. Applicants for studies who have excused themselves from participating in the entrance examination and the excuse has been accepted, may be invited to take the entrance examination on an alternate term by the rector or the dean, depending on where the relevant degree program is provided.

11. The course of the entrance examination, if conducted, is recorded and is part of the file on the admission procedure; the contents and specifications of the record are determined by the rector.

Part IV.
Additional and common provisions

Article 8
Special provisions on the supplementary admission procedure

If some applicants who have been admitted to study a given program at the university or faculty do not enrol in the studies, the rector or the dean, depending on where the degree program is provided, may decide to organize a supplementary admission procedure.

The rector or the dean decides on the admission to studies to a given study program within the supplementary admission procedure of those applicants who have not been admitted due to the prescribed maximum number of admissions in the order in which the applicants were placed.

The condition for admission for applicants under paragraph 2 is their statement that their admission application is still valid. This must take place within 8 days of the delivery of the appeal of the university or faculty.

The decisions made in course of the admission procedure are not taken into account during the supplementary admission procedure.

Article 9
Disclosure of the conditions of the admission procedure

1. The announcement of the admission procedure or the supplementary admission procedure is made by publishing the conditions for admission to studies in the public part of the university or faculty website, depending on where the degree program is provided.
2. The rector's or the dean's measures in relation to the admission procedure are published in the public section of the university or faculty website, depending on where the degree program is provided.

Annex No. 3
RULES FOR CHARGING FEES,
THEIR DUE DATE AND THE FORM OF PAYMENT

Article 1
Introductory provision

These rules govern the conditions and manner of charging fees, their due date and the form of payment.

Article 2
Tributary

A tributary is an individual who has filed an application or other proposal with the University or faculty to perform an act, or the person in whose interest or concern the act was performed.

Article 3
The imposition and collection of the fee, its due date, and the consequences of its non-payment

1. Fees are imposed, collected and levied by the university or, where appropriate, by the faculty.
2. Fees are due either upon receipt of the filing or later, but always before the act is executed. If the tributary fails to pay the fee within this time limit, the University or faculty will ask him or her to do so within 15 days, unless the law provides for a longer period⁶⁸, from the day following receipt of the call for payment of the fee. This call is a decision to impose the fee. In the call to pay a fee, the university or faculty will also notify the tributary of the consequences of not paying the fee. The appeal for payment of the fee may be filed within 15 days from the day following its delivery.
3. If the tributary fails to pay the fee within the time limits referred to in the preceding paragraph, the University or faculty will stop the initiated proceedings or will not carry out the action. If the tributary pays a fee after the deadlines mentioned in the preceding paragraph, the University or faculty proceeds as if the fee had been paid in time unless the decision to stop the proceedings had already been decided.
4. The time limits for the issue of the decision determined by special legislation do not run in the period from the date of delivery of the call for payment of the fee until the payment of the fee is proved.

Article 4
Paying fees

1. Fees are payable in Czech currency.
2. Fees shall be paid in cash to the revenue account at the Czech National Bank. The revenue account number is published in the public section of the University and faculty websites.

Article 5
Refund of the fee

1. The University or faculty will refund the full fee at the request of the person who paid the fee if the fee was paid by a person who is not a tributary under these rules.

⁶⁸ E.g. Section 58 (7) of the Higher Education Act.

2. At the tributary's request, the University or faculty returns to the tributary the amount paid more than the amount determined by the Ministry of Defence (hereinafter referred to as the "overpayment fee").
3. There is no legal remedy against the decision to reimburse the fee and the decision to refund the overpayment.
4. If the tributary pays a fee only after the effective date of the decision to terminate proceedings under Article 3 (3) of these rules, the fee will not be refunded.
5. The refund of the fee, its part or overpayment fee is decided and the fee, its part or overpayment fee is refunded by the University or faculty to which the fee was paid.

Article 6
Exemption from the fee

1. Natural persons are exempt from the fee if international treaties and arrangements to which the Czech Republic is bound.
2. The acts are exempt from the fee if the international treaties and arrangements to which the Czech Republic is bound so state.
3. Neither the University nor the Faculty is empowered to reduce or increase the fee set by the Ministry of Defence or to waive its collection.

Article 7
Time limits and time counting

The calculation of the due date for the payment of fees is governed by the general rules for calculating the time under the Civil Code.

⁶⁹ Act. No. 89/2012 Coll., The Civil Code, as amended by later regulations.

Annex No. 4
ACADEMIC INSIGNIA, RULES FOR THE USE OF ACADEMIC INSIGNIA
AND ACADEMIC GOWNS, ACADEMIC CEREMONIES OF THE UNIVERSITY
AND FACULTIES

Article 1
Description of academic insignia

1. The rector's chain consists of the chain itself, consisting of 6 square links on which the Czech lion is depicted. 3 square links on the left side and 3 square links on the right side are connected to each other by connecting links. The chain itself merges into the badge of a graduate of the military college, and from the badge is suspended a medal with the emblem of the University. The emblem is on a circular plate with the inscription DOCENDO DISCIMUS above. The entire medal is lined with linden branches from the bottom around its circumference. The rector's chain is made of golden-color metal.
2. The vice-rector's chain consists of the chain itself, consisting of 6 square links on which the Czech lion is depicted. 3 square links on the left side and 3 square links on the right side are connected to each other by connecting links. The chain itself merges into the badge of a graduate of the military college, and from the badge is suspended a medal with the emblem of the University. The emblem is on a circular plate with the inscription DOCENDO DISCIMUS above. The vice-rector's chain is made of silver-color metal.
3. The chain of the bursar is made up of the chain itself, consisting of 6 square links on which the Czech lion is depicted. 3 square links on the left side and 3 square links on the right side are connected to each other by connecting links. The chain itself merges into the badge of a graduate of the military college, and from the badge is suspended a medal with the emblem of the University. The emblem is on a circular plate with the inscription DOCENDO DISCIMUS above. The bursar's chain is made of silver-color metal.
4. The sword is a copy of the historical Czech gothic sword made of silvery metal with golden decoration. The sword pommel is round, a 200 mm long grip (with pommel) is convex-shaped from stained walnut wood with ferrules and a blade of 850 mm in length is hexagonal. On the face side of the sword, on the round pommel, there is a gilded, patinated Czech lion engraved into brass, with the inscription UNIVERSITY OF DEFENSE in the cartouche. On the reverse side of the sword, on the round pommel, there is the emblem of the University engraved in brass, on the blade is the inscription DOCENDO DISCIMUS in the cartouche. Part of the sword is a scabbard with fittings. The scabbard is made of stained leather with patinated sheet metal fittings. On the top fitting is the emblem of the University and the linden branches, on the lower fitting are the linden branches.

Article 2
Rules for the use of academic insignia and gowns

1. Academic insignia and gowns are used by competent academic dignitaries of the University, a bursar, or competent academic dignitaries of faculties (deans, vice-deans) for academic ceremonies and ceremonial occasions held at the University, other colleges or institutions.

2. The use of the University insignia and academic gowns at ceremonial events organized outside the University premises is authorized by the rector. The academic gown with the related chain is used especially for the appointment of the rector by the president of the republic, for academic ceremonies of other colleges, for the award of professorial decrees or for the reception by a state representative. When determining the extent of use of insignia and academic gowns, the requirements of the host are taken into account.
3. A chain without an academic gown is used for ceremonies that do not require or permit the academic gown. A chain without an academic gown can be used by a scholar at the funeral of a member of the academic community.
4. The sword is used according to the rector's decision, especially for academic ceremonies and ceremonial occasions of a military character. A beadle, always accompanying the rector, is determined from the ranks of the University soldiers to carry the sword. The beadle wears a designated military uniform.
5. Academic insignia and gowns cannot be used in the manner and in places where they would violate the principles of academic rights and freedoms.
6. At certain ceremonial University assemblies (especially military ceremonies), the use of insignia and academic gowns is not prescribed.

Article 3 **Description of academic ceremonies**

1. Academic ceremonies are, in particular:
 - a) inauguration of the rector,
 - b) inauguration of the dean,
 - c) matriculation of students,
 - d) graduation of graduates,
 - e) ceremonial conference of the scientific council,
 - f) ceremonial assembly of the academic community,
 - g) the opening and closing ceremonies of selected forms of lifelong education.
2. At academic ceremonies are used traditional Latin addresses of academic dignitaries of the University and academic dignitaries of faculties:
 - a) the address of the rector is "Your Magnificence" (magnificent); the plural is identical,
 - b) the address of the vice-rector is "Honorabilis" (honorable); plural "Honorabiles".
 - c) if vice-rector represents the rector, they are addressed as the rector "Your aMagnificence",
 - d) the address of the dean is "Spectabilis" (respectable); plural "Spectabiles",
 - e) the address of the vice-dean is "Honorabilis"; if vice-dean represents the dean, they are addressed as the dean "Spectabilis"
 - f) the address of the graduation officer is "Honorabilis".
3. The rector's inauguration is an academic ceremony in which they are ceremonially inducted as a new rector of the University, after their appointment by the president of

the republic. The inauguration takes place specifically with the participation of the outgoing and incoming rector, academic dignitaries of the University and the bursar in academic gowns with chains, vice-rector in a designated military uniform, academic dignitaries of faculties in academic gowns with chains, members of the academic senate of the University and members of the academic senates of the faculties. The new rector swears a ceremonial oath in the presence of the chair of the academic senate of the University. The text of the rector's oath is given below. After the ceremonial oath, the chair of the academic senate of the University will take over the rector's chain from the outgoing rector and awards it to the new rector as an expression of the rector's competence and responsibilities. Then the incoming rector will give an inaugural speech.

4. Inauguration of the dean is an academic ceremony in which the Dean is officially inducted. The inauguration takes place in particular with the participation of the outgoing and incoming dean, academic dignitaries of the University and the bursar in academic gowns with chains, vice-rector in a designated military uniform, academic dignitaries of faculties in academic gowns with chains, members of the academic senate of the University and members of the academic senates of the faculties. The new dean swears a ceremonial oath in the presence of the chair of the academic senate of the faculty, the wording of which is stated in the statutes of the faculty. After the ceremonial oath, the chair of the academic senate of the faculty will take over the dean's chain from the outgoing dean and awards it to the new dean as an expression of the dean's competence and responsibilities. Then the incoming dean will give an inaugural speech.
5. Students' matriculation is an academic ceremony in which new students of bachelor and master study programs are ceremonially accepted into the academic community of the faculty and the University. Students' matriculation takes place at the faculty or the University, usually at the beginning of the academic year. Students take a compulsory matriculation oath that obliges them to honor academic principles, traditions and values. The wording of the matriculation oath of students enrolled at one of the faculties is stated in the statutes of the faculties. The text of the oath of the student not enrolled at any faculty of the University is given below. Matriculation of students of study programs is carried out by individual faculties, in particular with the participation of academic dignitaries of the University, bursar, vice-rector and academic dignitaries of the relevant faculty. All academic dignitaries and the bursar use academic gowns and chains. Vice-rector and military students are in designated military uniforms and civilian students are in formal clothing. At matriculation, the sword is carried by the rector's beadle.
6. Graduation is an academic ceremony where graduates of bachelor's, master's and doctoral degree programs are awarded university diplomas with a corresponding recognized academic degree, along with an attachment to the diploma. Graduation is held by faculties, in particular with the participation of academic dignitaries of the University and the bursar, vice-rector and academic dignitaries of the relevant faculty. All academic dignitaries use academic gowns and chains. Vice-rector and military students are in designated military uniforms, civilian students are in formal clothing. At graduation, the sword is carried by the rector's beadle. Part of the graduation is taking the ceremonial bachelor's, master's and doctor's graduation oath, the text of which, along with the graduation officer's formula, is given in the statutes of the relevant faculty. The wording of the graduation oath of a student who is not enrolled at any of the faculties of the University, and the graduation officer's formula are stated below.

7. The ceremonial conference of the scientific council may be organized in particular on the occasion of the award of diplomas to doctoral degree graduates, the award of appointment decrees to new associate professors and the award of honorary academic degrees of doctor honoris causa (abbreviated to dr. h. c.). The ceremonial conference of the scientific council is held, in particular, with the participation of academic dignitaries of the University in academic gowns with chains and academic dignitaries in gowns with chains. The meeting is chaired by the rector.
8. The ceremonial assembly of the academic community is convened by the rector, in particular to commemorate significant anniversaries and other important occasions.
9. The ceremonial opening and ending of the study of selected forms of lifelong learning is a ceremony organized for participants of long-term courses, especially career courses and top management courses. Course participants are given a certificate of study for the related course at the University, respectively a certificate of graduation.
10. The rector's inaugural oath is:
I pledge on my honor that I will perform the rector's function to the best of my knowledge and belief in the spirit of the Higher Education Act, other legal regulations and military orders and regulations. I pledge to protect all academic freedoms and to take care of the development and prestige of the University of Defence in Brno.
11. The matriculation oath of students who are not enrolled at any University faculty is:
I pledge to make all my efforts to achieve a high level of expertise and skills to help effectively with the further development of scientific knowledge and the propagation of education. I am determined to meet honestly all the obligations that arise from my admission to the academic community of the University of Defence in Brno. I pledge to pursue all my actions to preserve the good reputation of this college, and I will not do anything that would harm its generally recognized respect.
12. The graduation officer's formula for graduation of the graduate who has not been enrolled at any faculty of the University is:
Dear graduates of a Bachelor's (Master's, Doctor's) study program,
on the authority of the rector of the University of Defence in Brno, I, the regular graduation officer, announce that you have successfully fulfilled all the requirements of the bachelor's (master's, doctor's) study program and I am granting you the academic degree of bachelor (engineer, doctor) in accordance with Act No. 111/1998 Coll. , on Higher Education Institutions and on modifications and amendments to other Acts (Higher Education Act), as subsequently amended.
Recognition of this degree entitles you to use the abbreviation Bc. (Ing.) in front of your name (abbreviation Ph.D. following the name). As a proof of graduation from the University of Defence in Brno and the award of an academic degree of a bachelor (engineer, doctor) you will be awarded a university diploma.
I request you to confirm the oath of a graduate of the University of Defence in Brno by laying your hand on the sword of the University of Defence in Brno and pronouncing the words "I pledge".
13. The graduation oath of students who are not enrolled at any University faculty is:
I pledge ceremonially not to compromise my civic honor and to use the knowledge and skills acquired at the University of Defence in Brno and will make every effort to develop and protect the interests of my homeland.
I pledge to defend the honor and the reputation of the University of Defence in Brno, where I acquired university education.

14. The academic oath of a university associate professor is:
I pledge, aware of the mission of the academic employee in accordance with the traditions of the university, to contribute to the extending of scientific knowledge, to the use of its results in pedagogical and other creative activities and to assist in the realization of the humanitarian ideals of a democratic society.
I will always make sure to be an honor to my Alma Mater – The University of Defence in Brno and to contribute to its further development.
15. The oath of a member of the academic senate of the University is:
In the consciousness of the honesty and irreplaceability of the task delegated and with the feeling of responsibility towards the voters who entrusted me with the mandate of a member of the academic senate, I pledge allegiance to the University of Defence in Brno and its academic community.
I pledge that I will always carry out the duties of a member of the Academic Senate unselfishly and conscientiously in the interests of the academic community and of the University of Defence in Brno, and in accordance with legal regulations. In exercising the rights and duties of a member of the academic senate, I will also always take care of preserving academic freedoms and the reputation of the University of Defence in Brno, and all its components.
In my activities, I will follow the internal regulations of the University of Defence in Brno and respect the resolutions of the academic senate.
16. The oath of a doctor honoris causa – dr. h. c.
(The oath is the final part of the graduation statement)
Therefore, in the spirit of the University traditions and customs, I ask you to pledge in front of this academic assembly that:
you will continue in your existing recognized work of excellence,
you will develop the area of your competence (to state ...) and you will spread its knowledge and truths within the university, general education and public fields,
you will remain faithful to academic principles and humanitarian ideals,
you will maintain a lasting and good relationship with the University of Defence in Brno which, by awarding the highest academic rank, values your personality and your work,
you will contribute to the prestige of the University of Defence in Brno and, if necessary, provide it with help and advice.

Annex No. 5
MILITARY SYMBOLS

1. The battle flag is the highest military symbol of the University. The battle flag is a symbol of military honour and bravery. It reminds each soldier of duty to serve their homeland and to defend it from outside act of aggression⁷⁰.
2. The battle flag was bestowed upon the University by the president of the Czech Republic on the occasion of the Czech public holiday on May 8, 2005.
3. The battle flag of the University consists of a flag field and a flagpole. The flag field has a square shape and is fully embroidered. The university emblem is on the yellow background in the middle of the back side of the flag field. Above the emblem is the inscription UNIVERSITY and the inscription DEFENSE under the emblem. On both sides of the emblem there is a single green linden leaf. There is a large national emblem of the Czech Republic on the face side of the flag field. Flame-type tricolour (red-white-blue) bordering is placed around the flag field on both sides, just as on the standard of the president of the republic. The flagpole is finished at the top with a trio of linden leaves of golden-colour metal.
4. Ribbons with historical and honorary names are attached to the pole of the battle flag.

⁷⁰Basic Regulations of the Armed Forces of the Czech Republic (Zákl-1)

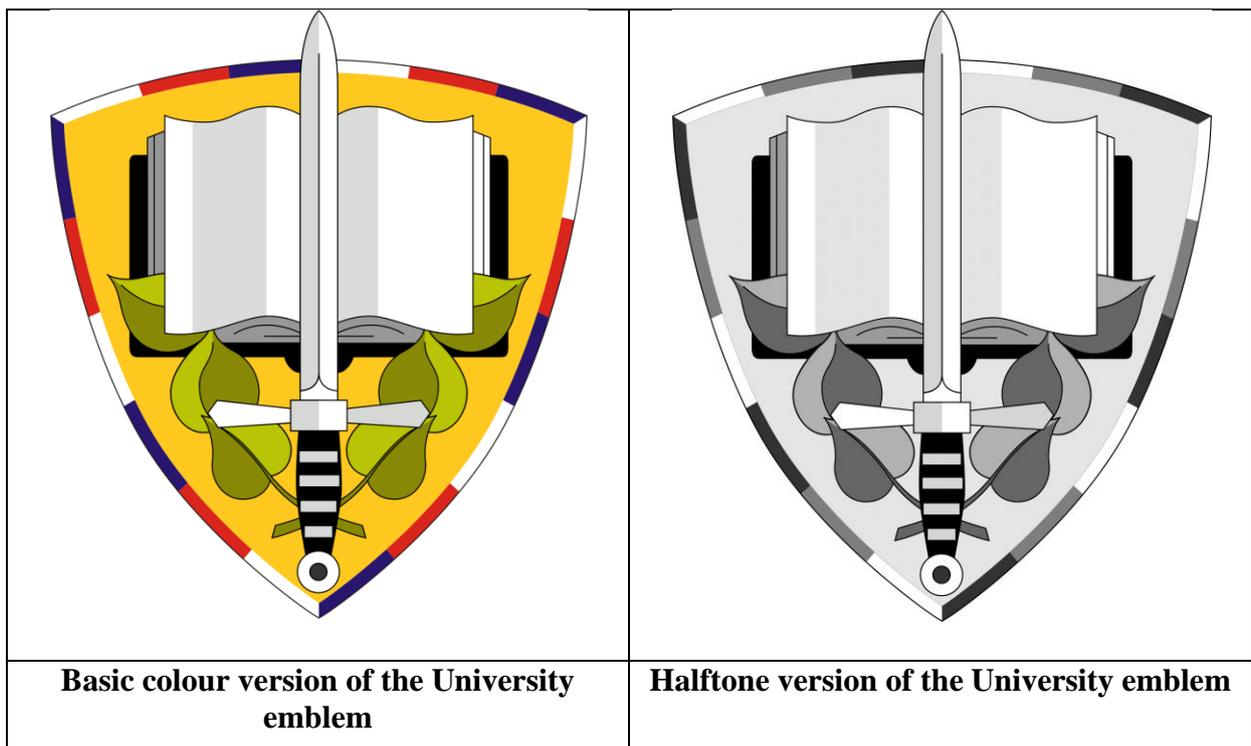
**Annex No. 6
EMBLEM**

**Article 1
General Provisions**

1. The emblem of the University is used especially during prestige and ceremonial occasions. The use of the emblem is reserved for ceremonial papers and official documents (graduate diplomas, decrees, headings of internal regulations and rectors' measures) and designations of University buildings.
2. The University emblem is used in a basic colour or halftone version.

**Article 2
Illustration of the University emblem**

The illustration of the basic colour version of the University emblem and the halftone version of the University emblem is as follows:



The Ministry of Education, Youth and Sports declared, pursuant to Section 95 (8) a) of Act No. 111/1998 Coll., on Higher Education Institutions and on the modification and amendment of other acts (Higher Education Act), on 31 August 2017, under Ref. No. MSMT-21548/2017-2 consent to registration of the Statute of the University of Defence in Brno.

.....signed

*Mgr. Karolína GONDKOVÁ
Director of the Higher Education Department*

The Ministry of Defence has registered pursuant to Section 36 (2) and Section 95 (8) a) of the Act No. 111/1998 Coll., on Higher Education Institutions and on modification and Amendment of other acts (Higher Education Act), on 6 September 2017, under Ref. No. MO 179853/2017-7542 Statute of the University of Defence in Brno.

.....signed

*Ing. Petr VANČURA
State Secretary at the Ministry of Defence*